

Sammie Sparks

Address

Phone Number (Is this a message phone?)

Current Job Objective: a position as electronics assembler

(Future goal: Electronics Technician)

QUALIFICATIONS & EXPERIENCE

- * Strong interest in electronics; I spend much of my spare time on:
 - reading and studying electronics (Popular Electronics and many books on the subject}
 - redesigning circuits, replacing components, servicing, alignment of tuned circuits in radios, assembly and disassembly.

- * Experience rebuilding and repairing:
 - tape recorders
 - stereo receiver
 - one TV
 - car radios

- * Technical skills
 - soldering
 - component identification (color coding)
 - reading schematics
 - using test equipment (oscilloscope, voltmeters, signal generators)

- * Studied electronics in high school and took special classes (name the special classes) at My Vocational Technical Institute. I took classes from Mr. xxxx and Ms. Xxxxx. (Use your teachers' names if you think your prospective employer might know them.)

EMPLOYMENT HISTORY

Sammie may not have formal job experience. Will this resume be considered weak? What do you think? If you have no job experience, delete this section. Or use the sentence from Sammie's cover letter, "I have no job experience because I won't be 16 years old until next month."

EDUCATION

My Vocational Technical Institute, Spring Semester, 20xx
(or you can name the classes here)

2002. Judith R. Urich, Family Resource Management Specialist